



Head Teacher: Mr R Chipperfield

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Dear Parents/Carers,

We are excited to introduce the new My Child at School (MCAS) App and our upgraded Bromcom System at Surfleet Primary School. These tools are designed to enhance communication and streamline various school-related processes, ensuring a more efficient and engaging experience for both parents and pupils. Emails to activate your account will be sent out on Wednesday 7th May.

Before you sign in you will need to download the App.

How to Download and Use the MCAS App:

1. **Download the App:**

- For **iOS** users: Visit the App Store and search for "MCAS App."
- For **Android** users: Visit the Google Play Store and search for "MCAS App."

2. **Install the App:**

- Click on the "Install" button and wait for the app to download and install on your device.

3. **Allow Notifications:**

- Click on "Allow Notifications" on the mobile app to ensure all messages are received.

4. **Login:**

- Open the app and enter your login credentials.
- Your email address must match the email address the school holds on record for you
- Locate an email sent to you from 15864@bromcomcloud.com . Please click the link in the email to set up your password and activate your account. **The link will expire in 24 hours so please act as quickly as possible.**
- Please check the email has not gone into your trash or spam folders.
- This app is only available to persons with legal Parental Responsibility for the child.

5. **Explore Features:**

- **Attendance:** View your child's attendance records.
- **Notifications:** Receive messages and announcements from the school.

6. **Future benefits:**



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As we build up the functionality of Bromcom and finish migration, the MCAS App will also be used for:

- **Before and After School club:** You will be able to book before and after school club through the App.
- **School Trips:** You will be able to pay for trips through the App.
- **Parents evening:** You will be able to book parents evening through the App.
- **School Reports:** School reports will be available on the App

Benefits of the New MIS System:

- **Enhanced Communication:** Bromcom allows for seamless communication between parents, teachers, and school administration.
- **Real-Time Access:** Access important information such as attendance, trips, parents' evenings, reports, ensuring you are always informed about your child's academic journey.
- **User-Friendly Interface:** The system is designed to be intuitive and easy to navigate, making it simple for parents to find the information they need.
- **Secure and Confidential:** Bromcom ensures that all data is securely stored and only accessible to authorised users, protecting your child's privacy.

We believe that the MCAS App and Bromcom will greatly benefit our school community by providing better access to information and improving overall communication. If you have any questions or need assistance with the app, please do not hesitate to contact us at admin@su.keystonemat.org.

Thank you for your continued support.

Sincerely,

Mr Chipperfield
Head Teacher
Surfleet Primary School



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