



Executive Headteacher: Mrs E Radley
Head of School: Mr R Chipperfield

Surfleet Primary School
Station Road, Surfleet, Spalding, Lincolnshire. PE11 4DB
Tel: 01775 680373
Email: admin@surfleet.lincs.sch.uk
Website: www.surfleet.lincs.sch.uk

1st October 2021

Dear Parents/Carers

I hope that the start of the new school year has gone well for you all and your families have settled back into the school day routine. Children are trying really hard at school in all lessons and this is in no small part to the new reward and support strategies we have employed since we started this term. Please read below to find out more about these.

Covid Cases and Illness

As I am sure you are aware, Covid cases are rising locally, particularly in both primary and secondary schools. Even though we are all doing everything we can to minimise the chance of transmission, we have unfortunately had our first positive Covid cases in school. We have decided to take a stricter stance on keeping all children and staff safe and well by sending children home that are generally unwell and complaining of headaches, stomach aches, body aches, etc. as well as the traditional Covid symptoms. If your child is sent home due to illness, we will request that a PCR test is administered and proof of a negative result be shared with the school before they return. I must stress that none of us want any children to be off school but this is a necessary step with the increase in local transmission. Remote learning will be provided for all children who are well enough to complete it and we ask that you support them with this to limit the damage that non-attendance does to their education. Your child's teacher will still be available for phone discussions if you need them. Do not hesitate to contact the school if you need to make an appointment to discuss anything about your child's education, whether they are attending school or not.

We will continue to conduct regular and thorough handwashing in school, keep classrooms well ventilated and also to avoid children mixing unnecessarily. Please support us with this by ensuring that children stand with you when waiting to come in in the mornings. We have really appreciated how much you have already done to help us to stay open! Let's all work together to keep school as normal as possible.

Supporting Children in School

Without doubt, all of the staff are here to support your children – that is the reason we all decided to pursue our careers in education. Regardless of what role we do, we spend our days (and nights!) evaluating and improving everything we do to ensure that we can support all children at all times. With



Part of Keystone Academy Trust

Registered Office: As above Company No: 7788995 Registered in England and Wales

this in mind, the following processes and procedures have been adopted across the whole school in order to best support all children.

School Motto and School Rules

The School Motto – Work Hard. Be Kind. Achieve – and school rules were well received by staff and children in the Summer Term, so we have decided to continue with these for the long term. We found that the rules and motto were easy for the children to understand but also underlined what we all felt was important to all staff and children in our school. The school rules are as follows:

We keep our hands to ourselves.

We try our best to complete our tasks.

We use our indoor voices inside the building.

We say three kind things to each other every day.

We always walk around our school.

We do not leave the classroom without being told.

Feelings Tree

The Feelings Tree is a display within the classroom which gives children the chance to share how they are feeling at any given point during the day. There are different coloured leaves on the tree and children can attach their name to a leaf which will then inform the staff how the child is feeling. The class teacher will then facilitate an opportunity to catch up with the child on a one to one basis so that the child can share their concerns. We know how hard it is for children to learn and concentrate when they have other things on their minds and we also recognise that the resulting emotions can cause behaviours that are undesirable for all concerned. The Feelings Tree is one way to support children to have the opportunity to be heard and be in a more positive frame of mind so they can learn.

Surfs

We are continuing with using 'Surfs' as our main point of reward across the school. For those of you who do not know, Surfs are given out to children for either following the school rules or demonstrating aspects of the School Motto. Children are actually given a laminated Surf and they can bank these in the school bank. Each child has an account which they can check weekly to see how many Surfs they have collected. Every three weeks, the Surf Shop will open and children will be allowed to spend their Surfs if they wish. This has worked really well over the last three years and all children strive to earn Surfs. We are most fortunate that the PTFA continue to fund the Surf Shop which means that there is always an interesting range of items for all ages and genders to buy.

Golden Surfs

Golden Surfs are the pinnacle of outstanding achievement at Surfleet Primary School. These will only be awarded when a piece of work provides that 'Wow!' moment and far exceeds what we would normally expect from a child. This is the ultimate reward we can give and each one is worth 5 Surfs!



Part of Keystone Academy Trust

Registered Office: As above Company No: 7788995 Registered in England and Wales

Behaviour Ladders

We believe that all children are capable of taking ownership of their own behaviour, provided that the rules and expectations are clear and consistent. We also believe that children at our school should be aiming to be the very best they can be not just to do the minimum. Bearing both of these thoughts in mind, we have decided to use Behaviour Ladders in the classroom. The Behaviour Ladder has 5 steps and will support all children to see very easily how their day is going. Every day all of the children start on the green card. Regardless of how the previous day ended, we all get to start in the same, positive place. If the child does their work to an expected standard, makes the right choices and follows the school rules and motto, they will finish their day on the green card. This is good, but we believe our children should be aiming higher than this and we want all of our children to be aspirational. In order to support this aspirational culture, we have a silver and gold step on the ladder for those children who are demonstrating going further in their learning and with their behaviour. If a child finishes the day on the silver step, one Surf will be awarded. For finishing on the gold step, the reward will be three Surfs. I wonder who will be the first child in each class to achieve the gold standard.

As we all know there are times when children do not make the correct behaviour choice and it is important that we work with them so that they can refocus on their learning. When such incidences take place, and there are low level disruptions to learning, the child in question will be moved to the amber step and informed why. They will also be supported so that they know how to get back to the green step. Likewise, if the disruption continues, the child will move to the red step and be supported to know how to get back to the amber step and so on.

We are very confident that the Behaviour Ladders will both encourage and support all children to be aspirational and enjoy their time at school. With your support, it will definitely be a success! If you need any further clarification on how this will be used in school, do not hesitate to speak to your child's class teacher.

Kind regards



Mr R Chipperfield
Head of School



Part of Keystone Academy Trust

Registered Office: As above Company No: 7788995 Registered in England and Wales