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8<sup>th</sup> September 2020

Dear Parents/Carers,

**FOR ALL PARENTS TO COMPLETE**

This is just a reminder of the method of registration for Free School Meals.

Lincolnshire County Council has a new process in place for applying for Free School Meals. As from the 4<sup>th</sup> September 2018, all parents/carers must now apply online. The access to the website portal link, is:

<https://lcc.cloud.servelec-synergy.com/parentportal>

We have attached guidance notes on how to access the portal.

Many parents/carers are unaware that entitlement to Free School Meals, not the Universal Meals offered to EYFS and KS1, also brings with it a range of other possible financial support, which would enhance the educational provision we can provide for your child including:

- Residential visits
- Day visits
- Fee paying after-school clubs
- Fee paying music tuition
- Intervention activities to support and enhance learning opportunities

If your child is already in receipt of free school meals and you wish to take advantage of any of the above please contact Mrs Arnott, Business Manager, in confidence.

If your child is not already in receipt of Free School meals and you believe that you are in receipt of any of the following:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of state Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more £16,190)
- Working Tax Credit run-on - paid for four weeks after you stop qualifying for Working Tax Credit

...and would like to apply for support in this way, please use the website portal address above and complete the online verification process. Eligibility will mean that your child will not only receive a hot meal, chosen by you from the menu choices available, every day but may also be entitled to other financial support.

If you have any queries please do not hesitate to contact the front office.

Yours sincerely

Mr R Chipperfield  
Head of School

*Working collaboratively with Pinchbeck East CofE and Spalding Primary Schools*

