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Dear Parents,

As you are aware, the children across the school have been able to access the school library since October 2019. To promote the love of reading, the children are asked to choose a book from the library to read for pleasure. Alongside this book, the children also take home a book at their reading level from our reading scheme to be read at least three times a week.

Every class has a weekly library slot where they can either change their book or they can just spend time looking at a book with a friend. We have spent over £500 to stock the library with quality texts and just over £1000 to purchase new phonically decodable scheme books.

We know that many of you have already signed and returned the library slips to act as a guarantor in the event of a lost or damaged library book.

Due to a minority of children either losing and/or not returning their scheme books we are, again, asking you to act as a guarantor and pay £5 for each lost or damaged book. In order to ensure children have a breadth of books to read at each individual reading band, it is important that books are returned to the scheme. As we only have a certain amount of money to spend on books, we cannot keep topping up when books are lost or damaged when in a parent's care – this is not a good use of this public money. As class teachers keep records of books and are aware of the books that are missing or damaged, this means we can work with you to make sure all books are returned at an appropriate time and in an appropriate state.

In the event of a lost or damaged reading scheme book, we will be sending you a slip home stating the title and colour band and that we are asking you for a £5 contribution towards a new copy.

All books should ideally be in a reading folder not in a backpack, however if it is stored in a backpack it should be protected either with a plastic sleeve or folder. We have had a few books returned previously that were wet from leaking water and juice bottles with pages stuck together. Once this has happened, these books are of no use and unfortunately have to be disposed of.

If you find the book after you have made a payment we will of course refund the £5 in full.

We hope you can work with us and support your children to look after the school's books.

Thank you for your continuous support ☺ ,

Mrs A Baxter

Reading Lead

Working collaboratively with Pinchbeck East CofE and Spalding Primary Schools

