



Executive Headteacher: Mr A Raistrick  
Head of School: Mr R Chipperfield

Surfleet Primary School  
Station Road, Surfleet, Spalding, Lincolnshire. PE11 4DB  
Tel: 01775 680373  
Email: [admin@surfleet.lincs.sch.uk](mailto:admin@surfleet.lincs.sch.uk)  
Website: [www.surfleet.lincs.sch.uk](http://www.surfleet.lincs.sch.uk)

25<sup>th</sup> February 2019

Dear Parents/Carers

**Parent/Teacher meetings**

You are invited to attend a meeting to discuss your child's progress. The meetings will take place on **Tuesday 5<sup>th</sup> March and Wednesday 6<sup>th</sup> March**. The times will be from 3.30pm until 6.00pm.

Your child's books will be available to look through.

If you would like to arrange a meeting please complete the return slip below by Wednesday 27<sup>th</sup> February. Please make a note of your preferred day and time. We shall do our best to match requests as closely as possible. If we do not receive a slip, we will allocate a day and time ourselves.

Kind regards

*R Chipperfield*

Mr R Chipperfield  
Head of School

**Parent/Teacher meetings February 2019**

Child's Name..... Class.....

Please circle **both** your preferred date and time.

Preferred day **Tuesday 5<sup>th</sup> March**

Preferred time **3.30-4.30**      **4.30-6.00**      **Anytime**

Preferred day **Wednesday 6<sup>th</sup> March**

Preferred time **3.30-4.30**      **4.30-6.00**      **Anytime**

Signed.....

*Working collaboratively with Pinchbeck East CofE and Spalding Primary Schools*

